



**St John**  
Cymru - Wales

St John Cymru-Wales  
**Environmental Policy**  
**ISO 14001 : 2004**

**UNCONTROLLED WHEN PRINTED**

**Date Approved : March 2017**  
**Date Implemented: March 2017**

**Version 5**

**T** 029 2044 9600  
**F** 029 2044 9601

[life@stjohnwales.org.uk](mailto:life@stjohnwales.org.uk)  
[www.stjohnwales.org.uk](http://www.stjohnwales.org.uk)

St John Cymru Wales, Priory House, Beignon Close, Ocean Way, Cardiff, CF24 5PB

Company number 5071073  
Registered charity number 250523

## Document Control

Version:	5
Title:	Environmental Policy
Policy Category:	Departmental
Date Approved:	March 2017
Date Implemented:	March 2017
Supersedes:	Environmental Policy (Issue 4)
Policy Owner:	Quality Manager Designate
Policy Approval:	Environmental Management Review Team

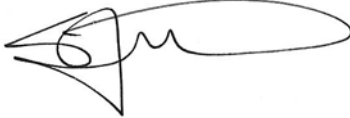
## Supporting Documents

Document Name:	<ul style="list-style-type: none"> <li>• ISO 14001:2004 Manual</li> <li>• ISO 14001:2004 Policy Statement</li> <li>• Health and Safety Management System</li> <li>• Health and Safety Policy Statement</li> </ul>
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## Change History

Version	Date	Author	Comment
5	March 2017	Steve Warr	New - various updates

### V5 - APPROVED BY QUALITY MANAGER DESIGNATE (ST JOHN CYMRU - WALES)

Name	Position	Signature	Date
Steve Warr	Quality Manager Designate		March 2017

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## **1 Statement of Intent**

This document states St John Cymru Wales – Patient Transport Services’ (the organisation) commitment to managing our environmental impact. It is an expression of responsible corporate behaviour. The organisation is committed to improving its environmental performance as far as it is practicable to do so.

It includes the minimisation of the less-easily perceived adverse environmental impacts of its activities, through, for example; transport cost reduction, reduction of energy and water consumption, and the management of waste.

It is the organisation’s policy and statement to comply fully with the requirements of environmental legislation and advisory codes of practice. The organisation will endeavour to exceed these requirements as far as it is possible and where there would be definite environmental benefits.

The organisation will endeavour to incorporate the principles of environmental sustainability (development that meets the needs of the present without compromising the ability of future generations to meet their own needs) into the delivery of its programmes of learning and development; specifically undertaking activities that help promote and implement environmental sustainability.

The business goes above and beyond to deliver top-down to employees and customers alike, the importance of understanding environmental issues and how vital it is to minimise impact.

## **2 Roles and Responsibilities**

St John Wales has total organisation commitment to reducing and where possible eliminating any carbon footprint. The Chief Executive has leading authority across ISO Standards; the quality manager designate has been named as Environmental Manager/Champion for the 14001 Environmental standard and a management review Team has been assembled to manage the standard through the business.

## **3 Policy Objectives**

- To strive to adopt high environmental standards in all areas of the organisation.
- To review and where possible reduce or remove environmentally damaging activities and to encourage activities that improve, or conserve the environment.
- To adopt and aim to apply the principles of ‘sustainable development’
- To include environmental considerations in the organisation’s investment decisions.
- To continually assess the environmental impact of the organisation’s activities.
- To adopt an environmentally sound transport strategy.
- To minimise the use of all materials, supplies, energy, and wherever possible to use renewable or recyclable materials and components.
- To minimise waste and aim for ‘waste-free’ processes where possible.
- To publicise the organisation’s environmental position.
- To encourage third parties involved with the organisation (e.g. suppliers, contractors, customers etc.) to work towards establishing similar standards themselves.

## 4 Methods

- An action list programme has been developed together with a management system to monitor progress and improve St John Wales' environmental performance.
- Increasing the environmental awareness of staff, generating their support and enthusiasm in tackling every day environmental issues in the workplace; is a continuous culture to be driven through the charity.
- Appraise and if appropriate utilise mechanisms or targets accepted and used in public and private sectors.
- Internal Audits completed annually will highlight ongoing environmental areas that require improvement within the business.

### 4.1 Action plan

- To generate staff support and involvement in working together to tackle environmental issues.
- To identify and implement those actions which could be developed to save money or at no cost to the organisation, some of which will bring about saving in the medium or longer term.
- To continuously perform audits on the environmental manual for compliance and improvement.

## 5 Specific Policies by Impact

The specific environmental policies of the organisation, along with related targets and performance indicators, are as follows:

### 5.1 Transport

The business is committed to the development of a 'green' transport strategy, incorporating any/all government based initiatives in order to reduce our carbon footprint. The aim is to reduce traffic congestion and improve the health and well-being of the organisation's employees and volunteers.

### 5.2 Energy consumption:

The organisation accepts responsibility in working towards achieving a share of the UK's commitment to a reduction in carbon dioxide emissions. This will be attained by greater efficiency in total energy consumption and by continuing to examine the possibility of acquiring electricity from 'green' sources; for example the purchase of 'green' electricity, or through increased use of other green sources of energy such as solar energy utilisation and water heating, heat recovery systems or photo-voltaics.

### 5.3 Building and development:

The organisation will ensure that any new building or refurbishment taken on, takes into account the widest possible consideration of any environmental impacts and in particular will be planned and carried out with the greatest energy efficiency and awareness that is practicable.

#### **5.4 Water usage:**

The organisation will continuously review opportunities and implement measures for reducing the use of water such as using grey water recycling to wash the vehicles.

#### **5.5 Waste generation and management:**

The organisation will review opportunities and implement measures to reduce the volume of waste generated and will always aim to increase the proportion of waste that is recycled.

#### **5.6 Sales:**

The organisation will ensure that all packaging for goods received by the business will be recycled, thus reducing the environmental impact of this operation.

#### **5.7 Supplies:**

The organisation will work to ensure that its purchasing is made with companies that have a clear-targeted environment policy, which will help the business to increase its environmental impact and effectiveness.

#### **5.8 Investments:**

The organisation will regularly review its policies for managing all investments to ensure that they avoid adverse environmental impact.

### **6 Quantifiable Targets**

The organisation endeavours to carry out its activities with minimalist impact on the environment, where possible, using less paper and more electronically sound alternatives.

Below are details of the targets Patient Transport Service have set to further reduce St John Wales' carbon footprint:

The Quantifiable targets in 2017 (in summary) are:

- 1. Increase the proportion of recyclable waste sent for recycling by 5% in 2017**
- 2. Reduce water usage by 5% in 2017.**
- 3. Reduce gas consumption by 5% in 2017.**